

Where are the start and release times for school?

Addison starts school at 8:00am and ends at 3:00pm.

What information do I need to register my child for school?

Please bring a certified copy of the child's birth certificate, immunization records, and a proof of residency (a copy of a utility bill or some other document verifying your address).

Why do I need proof of residency to register my child for school?

Our secretaries need proof of residency information to verify that your child does indeed live within the boundaries of Addison Community Schools and to ensure that you're registered at the current school. If not you would have to complete a school of choice application.

What shots will my student need to start school?

You can find what shots are required to enter school on our web page under the Quick Links section under Immunization Information

How do I rent the use of the building?

Please fill out a building use form listed on our web page under Resources and double click Application and Forms print out the form and turn it in to the Central Office.

Are there any preschool day care programs available?

There two preschool programs available in the Elementary Building. Please call the elementary office 517-547-6912.

What do I do if I have a concern regarding a teacher?

Please begin by speaking directly to the teacher. If the issue is not resolved, contact the building principal.

What should I do to enroll my child for Kindergarten?

Kindergarten Round Up is held in March. Your child must be 5 years of age on or before September 1st. Please call the elementary office at 517-547-6912 after the first week in January to register you and your child for round up.

Where can I find information about the school calendar?

You can find the current year school calendar on our District Web Page. There is a yearly printable calendar and/or double clicking on the Calendar portion from the menu bar you will see daily activities.

How do I check my student's grades?

After students are registered in eschool, parents and students will be provided an account. This provides access to your student's current grades and attendance. You can access the account on the webpage under Quick Links, and double click Home Access Center. If you would like a copy of your information, or help, please contact your child's building office.

Where can I get a copy of the Student Handbook?

Student Handbooks can be found on our website: www.addisonschools.org. Listed in the Quick Links section. Also under each building there is a link to get to the handbook. You can also pick up a hard copy in the school offices.

How do I contact my child's teacher?

There is a Staff Directory on our Webpage: www.addisonschools.org that will give you all staff's names and links to emails. There is also a phone extension listed under the Quick Links section called phone extensions on the web page. You may also call the school office and ask to be directed to the specific staff member or staff members voice mail. You can also email to our school staff by: lastnamefirstinitial@addison.k12.mi.us.

What does an Athletic Pass Cost?

Athletic passes are \$165 for a Family , Adult \$75, Student \$50. You may purchase the sports passes from the Central Office.

Where might I find an Athletic Schedule?

Athletic Schedules are posted on our website: www.addisonschools.org Under Athletic double click Hard copies can also be picked up in the school offices. Or go to addisonathletic.com

Are sports physicals good for a year?

Physicals for the current school year must be dated after April 15 of the preceding school year. All other physical cards are discarded at the end of the spring season. Physical Forms are listed on our web page under Resources Applications and Forms.

Who do I talk to about my child's sports team experience?

Always speak to your child's coach first, abiding by the 24 hour rule, NEVER right after a game'

How do I find out how much my child owes for lunch?

Go to Web Page Under Departments and down to Food Service double click on the food service link [My Lunch Account](#) you will set up a log in and password and you can check it as often as you wish. You can also see what they are eating for lunch.

How do I apply for free or reduced breakfast or lunch for my child?

Applications can be found on our web page under Departments and double clicking Food Service.

Where can I get help logging into eSchool?

eSchool passwords are provided as soon as students are registered.. If you need help gaining access, call the building secretary.

Why does the bus sometimes run late when picking up my child?

There are a couple of reasons. First, weather conditions, drivers will drive at the speed which is safe for weather conditions. Secondly, one delayed student could throw off the entire time system of the route. Thirdly, a sub driver may be driving. Fourth, bus breaking down, Fifth, road conditions and traffic back ups. Your regular driver knows the route very well, but substitute drivers have to learn 8 different routes. Knowing each individual stop is much more difficult for the sub, therefore they drive slower to insure they pick up all the students.

Do you allow students to ride home with other students?

We must have permission in writing from the parent of the student getting off at a different location as well as one from the parent where the student is being dropped. Student must present a bus pas to the driver from the school office.

When is my child's bus pick-up/drop-off time?

Addison Community Schools provides bus transportation for all students living within district boundaries to and from their regular school of attendance. Specific pick-up and drop-off information can be obtained by calling either your school office or the Transportation Office at 547-6909.

Why does the school limit the number of stops I can have for my child?

The district must run all buses within legal capacity, therefore we must account for each child on each bus. When we allow children to ride more than two buses it becomes very difficult to monitor the capacity of each bus.

Why can't my child be dropped off the first time the bus passes my house in the afternoon?

When possible we will do this automatically, however we must follow state law regarding safe stops. State law dictates items such as clear visibility distances, distances between stops, and distances from hills and curves. Also door side stops and pick ups must occur.

How do I address an individual issue or concern?

The most productive method to resolve a concern or receive more information about a school-related issue is to first speak to your child's teacher. Teachers and/or principals can resolve most issues and address your concerns in the timeliest manner. However, if you are unable to resolve matters at the building level, you should speak to the appropriate staff member, and then the superintendent. If your issue remains unresolved to your satisfaction you will be referred to the Board of Education and informed of the options for further review.

When and where are board meetings held? How do I address the Board about a concern?

Board Meeting are held on the fourth Monday of each month at 6:00pm. The Board of Education is a representative body which strives to be responsive to its constituents, actively seeking feedback to better serve the community. As a taxpayer you are part owner in the school system. Your participation and input are encouraged and valued. Individuals can express their concerns and opinions to board members formally during the public comment portion of Board meetings. In order to comment, individuals must complete the form located near the door of the Board room before the Board meeting and submit it to the Board Secretary. Board members may question speakers, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public. In general, such issues will be referred to the Superintendent for investigation, study, and recommendation. The public may also express their concerns by phone or written correspondence to Board members. Please remember that a Board meeting is a meeting of the Board in public, not a public Board meeting.

Where can I find out about the Addison Schools curriculum?

There is a curriculum link under Resources in the menu bar. These pages summarize the K-12 curriculum. Addison follows the Common Core Standards in each grade in ELA and Math. The Next Generation Standards are our guidelines for Science. In Social Studies K-8 we use the Michigan Grade Level Content Expectations Standards (GLCEs). The High School uses the High School Social Studies Content Expectations. (HSCE's) You can also contact each individual teacher for their syllabus.

What is the school dress code?

The dress code can be found in the building handbooks found on our web page. For more specific questions, contact your building principal.

Who do I contact if I have a suggestion or complaint?

It's usually a good idea to start at the building level. In most cases, your concerns can be addressed directly by either building staff members or the building principal. If you are unable to come to a satisfactory solution, contact the Superintendent Office at 517-547-6900.

How are snow days and emergency closings determined?

When bad weather or other emergency situations occur, student safety is our first concern. In consultation with local county departments and Transportation Supervisor, the Superintendent must make the difficult decision to close school. In order to get the word out to bus drivers and the media, this decision must be made by 5:30 AM for full-day closure. In the case of early dismissal, the decision is usually made well before noon so that buses can be mobilized to make bus runs.

My child is not feeling well. Should s/he come to school or not?

Parents and guardians are urged to use common sense (sometimes along with professional medical guidance) to determine whether to send a child to school. There's no "pat" answer, but generally speaking, a child with a fever, vomiting, other other severe symptoms should stay home. Children with mild cold symptoms (no fever) may attend school.

How do I pay my child's food service bill?

For students who pay for meals (either full pay or reduced price meals), we encourage pre-payment. The pre-payment arrangement eliminates the morning scramble for cash and lost lunch money. Forms for pre-payment can be obtained at any school office, and any balance remaining at the end of the year will be refunded.

My child was expelled. What are the options for schooling?

Students could have the option to take classes on-line through e2020. The building Principal will provide more details.

How do I find out if my student is eligible to participate in sports?

Eligibility requirements can be found in the student handbook. The MHSAA also provides more detail when students are transferring schools.

Where can I see a copy of the Addison budget?

The Icon on the web page called Budget and Compensation Transparency Reporting will provide all the financials.

What resources exist to counter bullying?

We do not tolerate bullying. We have policies and guidelines and in our handbooks we have identified consequences for bullying situations. There are forms available for students in each classroom as well as on our web page under quick links, who feel they are being bullied. Each building every year also has presentation from guest speaker to help prevent bullying. All staff are trained annually to help stop bullying.

Who do I report a threat to my child on campus?

Contact building Principals

Where do I find out whether there is any employment positions open?

On our web page under Departments under Employment

How do I enroll a foreign exchange student?

They would need to complete all the necessary paper work as a regular student. The Exchange program must be an accredited program.

How can my student stay on track to graduate, make up credit deficiencies, etc.?

The building counselor meets with individual students annually and provides a course of action to stay on track. Summer school is available to make up classes

Who should I contact about my child's IEP?

The teacher or casework provider, and or building Principal

What are the middle school promotion requirements?

Students must pass 3 out of 4 core classes in order to move to the next grade level.

When will my student's report cards be distributed?

Progress reports are issued every 9 weeks